

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Developments communicated:

1. The IQAC was briefed about the Minutes of meeting held earlier on 6 February 2019 along with the progress of activities held during the period

Agenda discussed and finalized:

The meeting was addressed by Prof. (Dr.) Preeti Mehta, Head- IQAC, in the presence of Honorable President Sir Prof. (Dr.) K.P. Yadav.

Agenda Point


Planning for Academic feedback related to faculty and curriculum.

NPTL Awareness workshop


Points Discussed:

- Student's feedback regarding faculty, curriculum and methodology.
- Conduction of extra classes for week & late admission students before Mid Semester Exam.
- Student centered project submission by each department for DST, Rajasthan before 25<sup>th</sup> October.
- Conduction of NPTL awareness workshop in the month of October.
- Guest speaker: Dr. Angana Sen Gupta, IIT Kanpur, probable date: 17<sup>th</sup> October 2019.

  
IQAC Chairman: ~~Pro.~~ (Dr.) K.P. Yadav

  
IQAC Head: Prof. (Dr.) Preeti Mehta

Members

Dr. Rakesh Bhandari 

Dr. Sunil Yadav 

Dr. Khushboo Sharma 

Dr. Poonam Maheshwari



Dr. Vinod Kumar Saroj



Mr. Vikas Somani



Mr. Rishi Bhatnagar



Mr. Shantanu Chowdhury



**Sangam University**

**Date: 11-10-19**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

**Developments communicated:**

1. The IQAC was briefed about the Minutes of meeting held earlier on 6 February 2019 along with the progress of activities held during the period

**Agenda discussed and finalized:**

The meeting was addressed by Prof. (Dr.) Preeti Mehta, Head- IQAC, held at Conference Hall, 3.30 pm.

**Agenda:** To discuss new amendments in NAAC Guidelines and preparation of IQAC Annual report for NAAC.

**Points Discussed:**

1. Discussions on new amendments in NAAC guidelines and documents requirement with NAAC preparation internal committee member: Mr. Kuntal Barua
2. Preparation of last five years annual reports of IQAC that contain:
  - Feedback of students & parents for curriculum
  - E- copies of Accreditation and certification and its utilization by students
  - Consolidated reports of Academic and Administrative Audits
  - NIRF & ISO Certification
  - Feedback analysis reports.

  
IQAC Chairman: Prof. (Dr.) K.P. Yadav

**IQAC Head:** Prof. (Dr.) Preeti Mehta



**Members**

Dr. Rakesh Bhandari



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Dr. Khushboo Sharma



Dr. Poonam Maheshwari



Dr. Vinod Kumar Saroj



Mr. Vikas Somani



Mr. Rishi Bhatnagar



Mr. Shantanu Chowdhury



Mr. Kuntal Barua [External Member]

Dr. Sonu Choudhary [External member]



# Sangam University, Bhilwara

Date: 20/11/19

## Internal Quality Assurance Cell (IQAC)

### Meeting Notice

A meeting will be held of IQAC on 20/11/19 at 3.00 pm in the Conference hall to discuss the following agenda point. Honorable Vice Chancellor will preside the meeting. All the members are required to remain present.

#### Agenda Points

Following points will be discussed:

1. Analysis of the online feedback of the students
2. Action taken after the Faculty Feedback & online feedback of the students
3. Suggestive improvement in the facilities [Academic & Non Academic] required if any.
4. Exam related issues: Preparation of ESE Exams, Course coverage, Practical exam Schedule, online registration for ESE, submission of all documents, fee etc.



IQAC Head

Prof. (Dr.) Preeti Mehta

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IQAC Members



## Internal Quality Assurance Cell (IQAC)

### Minutes of Meeting

A meeting of IQAC held on 31st Oct. 2019 at 12:30 PM conference hall. The meeting was addressed by Honorable President Sir Prof. (Dr.) K.P. Yadav.

The following Members were present in the meeting:

S.No.	Name	Designation
1	Prof. (Dr.) K. P. Yadav	President
2	Dr. S.P. Tailor	Dean, SOAT
3	Dr. M.L. Pitaliya	Dean, SOLS
4	Dr. Vibhor Paliwal	Dy. Dean, SOMS
5	Dr. Preeti Mehta	Dy. Dean, SOBAS, Head IQAC
6	Dr. Rakesh Bhandari	Dy. Dean, SOET, IQAC Member
7	Dr. Poonam Maheshwari	Associate Prof. , IQAC Member
8	Dr. Sunil Yadav	Associate Prof. CS, IQAC Member
9	Mr. Vikas Somani	Assistant Prof. CS, IQAC Member
10	Mr. Rishi Bhanagar	Dy. Registrar, IQAC Member
11	Mr. Shantanu Choudhary	ERP Manager, , IQAC Member

#### The following agenda points were discussed in meeting:

1. Review of Mid semester Examination results 2019
2. Information to be sent to parents about the results of the students by Mentors.
3. Schedule Remedial classes for the weaker students and maintain separate attendance register for NAAC purpose.
4. Regular monitoring of classes by Dean's and Dy. Dean's.
5. Student Feedback analysis and suggestions.
6. Departmental meeting to check notes, ppt's, study materials of the faculties.
7. SWOT analysis report of SU to be done by Dr. Harish Nagar
8. Uniqueness of the Sangam University regarding Vision and Mission of the University.
9. Discussion on Patents, Research innovation and new techniques

Meeting was ended with thanks to all by IQAC Head Dr. Preeti Mehta

(IQAC Head)

Dr. Preeti Mehta

**Signature of Attendees:**

IQAC Head: Prof. (Dr.) Preeti Mehta



**Members**

Dr. Rakesh Bhandari



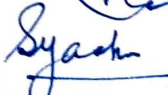
Dr. Poonam Maheshwari



Dr. Khushboo Sharma



Dr. Sunil yadav



Dr. V.K. Saroj



Mr. Shantanoo Choudhary



Sangam University, Bhilwara

Date: 08-02-20

Internal Quality Assurance Cell (IQAC)

Meeting Notice

A meeting will be held of IQAC on 08-02-20 at 4.00 pm in the President Office Honorable Vice Chancellor will preside over the meeting. All the members are required to remain present.

Agenda Point

1. Conduction of Online feedback of students



IQAC Head

Prof. (Dr.) Preeti Mehta

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IQAC Members



**Internal Quality Assurance Cell (IQAC)**

**Minutes of Meeting**

The meeting was addressed by Prof. (Dr.) Preeti Mehta, Head- IQAC, in the presence of Honorable President Sir Prof. (Dr.) K.P. Yadav.

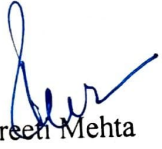
**Agenda:** To discuss Quality indicator parameters to achieve academic and administrative excellence.

**Points Discussed:**

*Amid the global corona virus lockdown and social distancing, following points were discussed*

1. On-line teaching methods
2. Department wise Webinars
3. Online Mid Semester Exam conduction
4. On-line Academic monitoring

**Signature of Attendees:**

  
IQAC Head: Prof. (Dr.) Preeti Mehta

**Members**

- Dr. Rakesh Bhandari  
Dr. Sunil Yadav  
Dr. Khushboo Sharma  
Dr. Poonam Maheshwari  
Dr. Vinod Kumar Saroj  
Mr. Vikas Somani  
Mr. Rishi Bhatnagar  
Mr. Shantanu Chowdhury

Sangam University, Bhilwara

Date: 10-04 -2020

**Internal Quality Assurance Cell (IQAC)**

A On-line meeting virtual meeting of IQAC was conducted on 10-04-20 at 11.00 am in the presence of Honorable Vice Chancellor.

Agenda: Initiatives and supportive activities for students to overcome the impact of Corona COVID-19 lockdown period on Academics.

All the members who were online took part in the discussions and finally decided to initiate the following.

1. To continue with the virtual classes already initiated by the faculty members and to file proper documents for the same
2. To conduct on-line virtual laboratory sessions.
3. To conduct online internal examinations using ICT tools.
4. To organize online seminars (Webinars) for staff and students.
5. To explore the possibility of starting online certificate courses for students.
6. To extend online counseling/mentoring to students on a one to one basis.



IQAC Head

Prof. (Dr.) Preeti Mehta

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